

Court Building Team Meeting – 4th May 2016

Present: David Fleming (DF), John Robson (JR), Isabel Munn (IM)

Governance Group

A governance Group has been set up to look at the way the Court Building will be managed. The group consists of David Fleming, Reid Hutchison, Andrew Newton, Ed Garrett, and Jim Douglas.

Market Research

SAB require 2 quotes for Market research. DF will obtain a further quote.

Tenants

Tenant's requirements have been analysed and the first version of the plan has been sent to the architect to be drawn up.

JR has got in touch with DPEA re tribunal hearings to see if they would be interested in using the Court Building for their meetings. Still awaiting response.

JR to contact film agents to establish how much rental income could be for the business plan. EH to contact schools and Universities

Changing places experts have visited the building. Awaiting estimate of costs. Willie Munro is looking into funding from Aberdeenshire Council.

Surveyor has visited to carry out a deficit valuation. Awaiting report.

2 coffee shop café owners have been approached to see if they would be interested in running a café in the court building. Neither are interested but will be approached to see if they would be willing to give advice on how to set one up.

Funding

Estimates of building requirements are required to enable JR/IM to progress funding. Funding request will be split into 3 phases.

Valuation report has been carried out and DF expects report by the end of the week.

General

Collies Solicitors have been appointed and DF has requested information from all Trustees for due diligence.

Suggestion that Susan O Connor might be able to give further assistance on report content/business plan.

Communications survey to be carried out in next couple of weeks.

Public contracts Scotland 3 companies have expressed interest in the work and further information will be requested from them so that an architect and project manager can be appointed.

Date of next meeting 19th May at EH's